

Part Time Customer Care Administrator 20 hours

Surf Bay Leisure are the largest distributors of caravan and lodge holiday homes in the South West, with Sales Centres located in Devon, Dorset & Somerset.

We require a hard working self-motivated individual to further expand our Customer Care team at our Winkleigh Sales Centre.

The successful applicant should be efficient, computer literate, have excellent communication skills and be capable of working under pressure. Experience is desirable although full training can be given.

This position is for 20 hours per week., actual days to be discussed. The successful candidate will need to be flexible as they will also be required to cover sickness & holidays. This post meets National Minimum Wage.

Closing date for applications is Mon 1st August 2011. Interviews will be held week commencing Monday 8th August 2011.

All applications should be returned to:

Miss Samantha Boon, Surf Bay Leisure, The Airfield, Winkleigh, Devon, EX19 8DW or e-mailed to sboon@surfbay.co.uk