

# APPLICATION FORM

\*STRICTLY CONFIDENTIAL

A CV is acceptable only in addition to this completed form

Post applied for

Return by date:

## PERSONAL INFORMATION

Title	Forenames	Surname
Address		Home Telephone
		Work Telephone (if we may contact you there)
Do you hold a current driving licence? Do you have use of a car? <b>NO</b>	<b>YES / NO</b> <b>YES/</b>	National Insurance Number

## PRESENT EMPLOYMENT

Post Held	Present Pay Rate	Period of Notice Required
Employer name & address		
Duties		

## PREVIOUS EMPLOYMENT – most recent first

Employer name & address	Post Held	Reason for Leaving
DUTIES:		
Employer name & address	Post Held	Reason for Leaving
DUTIES:		
Employer name & address	Post Held	Reason for Leaving
DUTIES:		

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**Continue on separate sheet if necessary.**

**EDUCATION**

Name of School/College/University	Examinations Passed	Grade

**PROFESSIONAL/TECHNICAL QUALIFICATIONS**

Name of Body/Institute	Qualifications	Grade

**TRAINING**

Name of Organisation Providing Training	Course Attended	Still valid Y/N

**HOBBIES/RECREATION/OTHER INTERESTS**

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**ADDITIONAL INFORMATION**

Please provide any other information, which you consider might assist us, continuing on a separate sheet if necessary.

**REFEREES & SIGNATURE**

Name & Address of **FIRST** Referee  
(This should be your present or most recent employer)

May we contact them without further reference to yourself? **YES / NO**

Name & Address of **SECOND** Referee

May we contact them without further reference to yourself? **YES / NO**

I certify that the statements contained in this application are to the best of my knowledge correct and that knowingly making a false statement may lead to dismissal.

Signed ..... Date

**PLEASE NOTE THAT SURF BAY LEISURE OPERATES A NO-SMOKING POLICY ON ALL OF IT'S PREMISES**

**Please return this form to:**

**Surf Bay Leisure  
The South West Caravan Centre  
The Airfield  
WINKLEIGH  
Devon EX19 8DW**

**Telephone (01837) 680100  
Fax (01837) 680200**